

Policy and Procedures

Extension Policy for the Australian Scout Medallion

- Currently scouts must complete their ASM by their 15th Birthday
- From time to time, an extension may be sought to allow for completion after this deadline.
- The intention is to allow a Scout who has been unable to complete the ASM by their 15th Birthday to still achieve their ASM if the reason for not being able to complete is due to circumstances beyond their reasonable control.
- It is expected that the majority of the work for the ASM is completed before the 15th birthday.
- The extension will be no more than 3 months.
- As the ASM is approved by the troop council, the approval for an extension needs to be in line with that process.

The process:

1. Scout makes an extension application to the troop council, outlining
 - a. What they have done so far
 - b. What they will have done by their 15th birthday
 - c. What they need to complete after and why
2. If it approves the extension, the Troop Council will then forward the above details to the State Scout Council Youth Members via email to scouts.youthssc@scoutsvictoria.com.au
3. Notification will be sent to the State Scout Commissioner to ensure that the ASM Application is accepted at State.

It is required that there be evidence that plans to complete the ASM requirements were in place have been frustrated by circumstances such as the following examples:

- An Injury requires you to be in hospital for an extended amount of time
- You have not been able to attend a Leadership course before your 15th birthday due to course cancellations or availability in your area
- Personal circumstances causing you to not be able to attend scouts for a certain amount of time
- Lost or delayed paperwork outside of your control
- Your Adventurer Journey being cancelled or postponed due to weather or other circumstances

POCEDURE OWNER

Victorian State Scout Council

DATE OF APPROVAL: November 2017